

**Marywood University Health & Safety Committee Session**

Place: Learning Commons Room 208

Date: 12/05/2017

Time: 9:00 AM

Present: Molly Baron, Deanne Garver, Nancy Gibbons, Eileen Joyce, Kevin Kuna, Linda McDade, Kerimcan Ozcan, Mike Pasqualicchio, Mary Reggie, Pattie Trapper, Theresa Tulaney

Excused: Myron Marcinek, Deb Wardach

Guests: Mark Devlin (Chartwells)

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Recommendations/Actions</u></b>
1. Meeting opened	9:00 a.m.	
2. Minutes reviewed / approved	<ul style="list-style-type: none"> <li>November minutes approved: Molly Baron, Deanne Garver</li> </ul>	
3. Opening Remarks	<ul style="list-style-type: none"> <li>Nominations for Chair and Secretary</li> </ul>	<ul style="list-style-type: none"> <li>Nominated and approved Molly Baron/Chair, Mary Reggie/Secretary</li> </ul>
4. Old Business	<ul style="list-style-type: none"> <li>Hazard Education Program / Safety Data Sheets</li> <li>Accident / Incident reporting –generalized form</li> <li>Student / employee injuries / transportation</li> <li>Active Shooter Training</li> <li>Lab Safety Equipment Inspections</li> <li>Chemical and Bio Hazard waste</li> <li>Learning Commons Evacuation Training</li> <li>Learning Commons – outside steps</li> <li>AED in Learning commons / campus safety supplies</li> <li>Studio Arts /Student Waivers</li> <li>Marywood Exposure Control Plan</li> </ul>	<ul style="list-style-type: none"> <li>CLOSE – HEP training has begun</li> <li>Ongoing - SDS, Ryan Bowers</li> <li>CLOSE – Form approved, Molly Baron to post on safety website and online forms</li> <li>Ongoing - Linda McDade to follow up with Ann Boland-Chase, perhaps include HR Department</li> <li>Ongoing – Mike Pasqualicchio, faculty/staff training scheduled December 18</li> <li>Ongoing – Deb Wardach, Myron Marcinek</li> <li>Ongoing - Deb Wardach</li> <li>CLOSE - Mike Pasqualicchio, drills being held</li> <li>Ongoing – Molly Baron follow up with Tammy McHale</li> <li>Ongoing – Mike Pasqualicchio, Kevin Kuna to follow up with Tammy McHale</li> <li>CLOSE - Mike Pasqualicchio, waivers to be signed by students for spring session</li> <li>Ongoing – Deb Wardach, Cocciardi to review</li> </ul>
5. New Business	<ul style="list-style-type: none"> <li>Campus Safety, Narcan, overdose reverse medication</li> <li>Animals(pets) on campus</li> <li>Science Building – mold outbreak</li> <li>Faculty/Staff First Aid training</li> <li>Building Coordinators</li> </ul>	<ul style="list-style-type: none"> <li>Mike Pasqualicchio noted Narcan will be available on campus through Campus Safety and Health Services. Campus Safety will receive PA Act 139 training. Decision to be made on storage of this medication</li> <li>Eileen Joyce noted there is evidence of animals in two buildings, Healthy Families and McGowan. Linda McDade will follow up if any service animals are registered</li> <li>Deane Garver noted Deb Wardach mentioned there is an new outbreak of mold in the Science Building. Maintenance notified, Cocciardi to do air quality testing</li> <li>Kevin Kuna requested first aid training for all interested faculty and staff. Last training was held in 2015</li> <li>Mike Pasqualicchio noted Campus Safety will be looking at assigning building coordinators, asked committee to support this as a goal</li> </ul>
6. Open discussion	<ul style="list-style-type: none"> <li>LED lights</li> </ul>	<ul style="list-style-type: none"> <li>Eileen Joyce commented on the excellent job maintenance did replacing outside building lights with LED's</li> </ul>
7. Review of accident/incident records	<ul style="list-style-type: none"> <li>November accident/ incident</li> </ul>	<ul style="list-style-type: none"> <li>Molly Baron - 1 accident/incident – not reportable</li> </ul>
8. Fire drill	<ul style="list-style-type: none"> <li>Fire drill / Emergency equipment inspections</li> </ul>	<ul style="list-style-type: none"> <li>Mike Pasqualicchio– monthly fire drill held, AED's and emergency phones tested</li> </ul>
9. Next meeting /agenda / inspection	<ul style="list-style-type: none"> <li>Tuesday, January 9, 9:00 a.m. Sette LaVerghetta Center for Performing Arts</li> </ul>	<ul style="list-style-type: none"> <li>Meeting Agenda – Old Business – New Business – Fire Drill report –Accident and Injury report- Open Forum -Building Inspection</li> </ul>
10. Adjournment	<ul style="list-style-type: none"> <li>9:53 – Nancy Gibbons, Kevin Kuna</li> </ul>	
11. Committee Building Inspection	<ul style="list-style-type: none"> <li>Emmanuel Hall</li> </ul>	<ul style="list-style-type: none"> <li>Inspection attendees - Molly Baron, Eileen Joyce, Mary Reggie, Patti Trapper</li> </ul>

Cc: Wendy Yankelitis, Joe McCormack, Kristie Congdon, Mark Pitely, Dr. Patricia Dunleavy, Tammy McHale

Respectfully submitted by: Mary Reggie